



SCDF
The Life Saving Force
... for a safer Singapore

SINGAPORE CIVIL DEFENCE FORCE



Date : 17th Feb 2023

Our Ref: SCDF/HAZ/SRB/02

To LPG licensees / suppliers / dealers

Dear Sir / Mdm,

UPDATE OF PLANS FOR LEGACY LPG SYSTEM DROPPER LOCATIONS

Currently, every Petroleum & Flammable Materials (P&FM) storage licence application shall be accompanied by approved plans endorsed by a Qualified Person (QP). With the Fire Code amendments on 1st Sep 2022¹, the installation of LPG system **droppers** will be considered as fire safety works which requires plans submission. SCDF will check the location of droppers against the approved plans when we inspect for unauthorized fire safety works.

2. There are premises with existing droppers which are not captured in their legacy approved plans. To address this issue, LPG storage licensees will be given a one-time opportunity to update the legacy approved plans from the existing LPG manifold system up to the droppers². The plans shall be endorsed by a QP and will only need to be submitted to SCDF Storage Risk Branch (SRB), along with the endorsed form (**Annex A**), as part of the licence renewal submission. Subsequent changes made to the LPG manifold, piping, or any part of the LPG system up to the droppers will require plans submission conforming to the latest Fire Code.
3. This exercise will take effect from 1st Mar 2023, with a 6-month grace period. To avoid business disruptions, licensees are urged to share the endorsed plans with SCDF SRB before the 6-month grace period expires. There will be no further extension beyond this grace period.
4. Please convey the contents of this circular to relevant members of your Company/Association. The circular is also available in SCDF website: <http://www.scdf.gov.sg>. Should you have further enquiries, please contact:

¹ The changes will apply to new building/A&A works, taking effect from 1st Mar 2023.

² Licensees can either do it themselves or through an authorized third party (e.g., LPG supplier/dealer). As this is not considered an official submission of plans, there is no requirement to comply with the latest Fire Code



SCDF – A member of the Home Team

HQ SINGAPORE CIVIL DEFENCE FORCE, 91 UBI AVENUE 4, SINGAPORE 408827

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Yours faithfully
(transmitted via email)
Koh Wen Xi
For Commissioner
Singapore Civil Defence Force



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APPLICATION FOR APPROVAL OF PLANS FOR LPG FIRE SAFETY MEASURES	
Date: _____	
To: Hazmat Department Storage Risk Branch	
Project Details	
Building Plan Reference No. (Your own reference number)	
FMS Reference No.	
Project Title	
Address	
Declaration By Applicant	
I have appointed _____ as the Qualified Person and authorised him/her to act on my behalf.	
Signature: _____	
Particulars Of Qualified Person	
Name	
Role In Project	
Registration No	
Firm Name	
UEN	
Address	
Telephone No.	
Mobile Phone No.	
Email Address	
Confirmation By Qualified Person	
I certify that the particulars given in this form are correct.	<input type="checkbox"/>
I being a qualified person, hereby declare that I have obtained consent from the owner of this project to submit this set of endorsed plans to Hazmat Department, depicting the LPG manifold layout and its piping layout up to the droppers.	<input type="checkbox"/>
Signature: _____	
For Official Use	
Submission No.	



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