



**SCDF**  
The Life Saving Force

Singapore Civil Defence Force  
Civil Defence Complex  
91 Ubi Avenue 4  
Singapore 408827

**APPLICATION FOR  
INSPECTION/COPY OF RECORD KEPT BY  
FIRE SAFETY DEPARTMENT**  
[S 113 OF FIRE SAFETY ACT 1993]



SCDF iFAQ

**Instructions:**

- All forms are to be fully and correctly completed upon submission, failing which application shall be rejected.
- Check the appropriate box (☒)

\*Delete where applicable

**Payment Note:**

The mode of payment for this application is through online payment by eNETS or Credit/Debit Card.

**Note:** Some information/drawings/documents may not be available in our database. While we try to do our best to search for the information/drawings/documents requested, we are unable to guarantee that the search will always be successful. All fees paid are not refundable.

**SECTION 1 (To be completed by the applicant)**

**1. TYPE OF APPLICATION**

I/We wish to apply for:

- The search of the following fire safety plans/documents
- The inspection of the following fire safety plans/documents
- Copy of the following fire safety plans/document \*with/without certification
  - Building Plans       M&E Plans       FP Plans
  - Notice of Approval       TFP       FSC
  - Other (please specify): \_\_\_\_\_

of the following building :

Name of Building(s)

\*Lot/Plot No.

\*TS/MK No.

Address / Road

Postal Code

Type of Building:

- Residential (\*bungalow/semi-detached/terrace/condominium/flat)
- Commercial (\*shopping complex/office building/shophouse)
- Industrial (\*factory/warehouse)
- Other (please specify): \_\_\_\_\_

**2. PARTICULAR OF APPLICANT**

Name

\*Mr/Mrs/Ms/Mdm/Dr/Er/Ar

Address

Postal Code

Tel. No.

Mobile Phone No.

Fax No.

Email Address.

**3. OTHER INFORMATION**

SCDF Building Plan Reference No. (if any)

**4. DOCUMENT ATTACHED**

I/We attached the following documentary proof of ownership of property.

Signature of Applicant

Date

