



SCDF

The Life Saving Force

... for a safer Singapore

SCDF Internship Opportunities

Gain first-hand exposure to what a world-leading Lifesaving Force does and be involved in the various initiatives and innovations projects SCDF has to enhance its core functions.

Eligibility:

- Students studying diploma/degree
- At least 10 weeks for a more engaging and purposeful experience
 - Internship of own accord and/or professional internship



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Corporate Communications Department (CCD)

Functions

- Formulation of SCDF's media relations, public communications, corporate image, and branding policies and strategies.
- Plan, implement and sustain media relations and public communications programmes and activities for SCDF.
- Provide media production support for force-level events and operations.
- Liaise with relevant units of other government and private sector agencies on public communications and media relations matters.
- To manage SCDF's social media platforms for planned events and public education.

Civil Defence Academy

Leadership Development Centre

Role

Develop innovative and engaging programmes that prepare and train officers to perform in various roles. The centre will also do disaster management research and conduct senior executive programmes for disaster managers in the region and beyond.

Responder Performance Centre

Role

Utilise data collected through SCDF Emergency Responders' Fitness Conditioning and Enhancement Lab (EXCEL) to enhance emergency responders' physical and physiological performance. The EXCEL facility includes five different labs:

- (1) Heat Acclimatisation and Thermoregulation (HEAT) Lab
- (2) Strength, Conditioning & Rehabilitation in Virtual Environment (STRiVE) Lab
- (3) Fitness Evaluation Lab
- (4) Cognitive Lab
- (5) Digital Learning Lab

Emergency Medical Services Department (EMSD)

Functions

- Formulation of responsive medical system to ensure the operational capability and readiness of the medical units in the force, including the medical centres and units.
- Review and develop emergency medical services protocols to enhance clinical effectiveness and patient outcomes.
- Develop and implement medical concepts, doctrines, and procedures to enable medical personnel to carry out their duties effectively.
- To validate the medical doctrine and assess the operational readiness of medical units through tactical and deployment exercises.
- To develop, oversee and review the implementation of SCDF EMS capabilities.
- To work and coordinate with the Ministry of Health, Ministry of Defense and other related agencies to ensure a co-ordinated and robust national response to medical emergencies during peacetime and National Emergency.

Fire Safety Department

Functions

- Formulate, implement, and regulate fire safety policies and standards to ensure safe living environment.
- Processing of plan approval for fire safety works.
- Provision of consultation services.

Hazardous Materials (HazMat) Department

Functions

- Develop doctrines, expertise, knowledge, and skills for dealing with Toxic Industrial Chemicals (TIC) and Chemical, Biological, Radiological and Explosive (CBRE) threats.
- Carry out TICs and CBRE risk management and planning.
- Formulate strategic plans for the development of capabilities that SCDF requires in meeting operational challenges for TICs and CBRE incidents.
- Provide expert advice for all CBRE and TICs related matters.
- Conduct risk and vulnerability assessment for sector-specific industry.
- Conduct research into conventional and unconventional HazMat response matters.

Human Resource Department (HRD)

Plans & Policy Branch

Role

The branch has oversight over all available HR resources for SCDF officers including NSFs and NS workforces. The branch manages the strategic HR needs of the Force to better ensure that all resources are used efficiently and to the benefit of the Force. The branch aims to build up HR analytics capabilities and leverage Robotics Process Automation (RPA) to better streamline and improve HR processes, and ultimately bring about increased productivity and efficiency to the HR department.

Emergency Behavioural Sciences & Care (EBSC) Unit

Role

EBSC ensures the psychological well-being of SCDF's officers through the development and provision of services relating to psychological health and well-being, and implementation of operational resilience enhancement strategies to strengthen officers' resilience and performance during operations. EBSC coordinates the psychological support for SCDF during civil emergencies. EBSC also facilitates organisational excellence through the selection and assessment of SCDF personnel and engagement surveys.

Career Office

Role

Career Office formulates career branding and outreach strategies to attract suitable talents for the organisation. Career Office also handles end-to-end HR processing from appointment to confirmation and contract renewal.

Logistics Department

Functions

- To formulate logistics plans for peacetime and national emergencies.
- To establish and operate an effective and efficient logistics support system.
- To maintain and safeguard fixed asset.
- To manage infrastructural development.
- To formulate the building and infrastructure maintenance plan.
- To establish and operate an effective and efficient warehousing management system.

Operations Department

Operations Plans & Policy Branch

Functions

- Develops and reviews policies to improve operational requirements.
- Identify systemic gaps in SCDF units to enhance performance and requirements and plans and develops the units' concept of operations.
- Liaise and coordinate operational matters and joint operations with MHA, Home Team and related agencies.

Operations Readiness Branch

Functions

- Plan SCDF readiness systems for the various units.
- Ensure all fire hydrants are maintained and strategically located.
- Manage and monitor overseas deployment and engagement.

Operations Development Branch

Functions

- Ensure that the implementation of new capabilities and infrastructural developments are in accordance with strategic priorities and the Ops-Tech Masterplan.
- Coordinate with related HQ staff departments and agencies such as HTX on the development of Ops-Tech initiatives.
- Develop concepts of operations required for capability building systems and platforms.

Planning & Organisation Department

Role

Plan, implement and conduct periodic review of the systems and processes to sustain SCDF's development.

International Affairs Branch

Functions

- Maintain Strategic Framework for International Relations Engagement.
- Research and explore potential international engagements.
- Plan and strategise for international visits.
- Plan and host regional and international events.

Transformation & Future Technology (TFTD) Department

Role

TFTD is responsible for the Ops-Tech, Digitalisation and Innovation development for the Force, and the development, implementation and adoption of advanced Ops-Tech technologies and informatics, robotics, automation and platforms, and digitalised systems and processes.

TFTD also oversees SCDF's data operations and data exploitation needs.

Volunteer and Community Partnership Department (VCPD)

Role

VCPD is the focal point of all volunteer and community matters.

Apart from enhancing the synergy, coordination, and effectiveness of the SCDF's community engagement, the VCPD allows us to focus our efforts in establishing a response model where community first responders will be seamlessly integrated with the SCDF operational response to emergencies.

The VCPD will galvanise various community groups to partner the SCDF in building a core of community first responders in Singapore. Through concerted public education efforts and training, the community will be ready to respond and deal with everyday emergencies prior to the arrival of the SCDF. As every second counts in an emergency, this strategy offers swifter response to incidents, and hence, quicker mitigation and better outcomes for those in distress.