

Your Ref :

Our Ref: CD05/05

Date : 25 Nov 2024

To All Petroleum and Flammable Material Licensees

Dear Sir / Madam

## **TRANSITION TO GOBUSINESS PORTAL FOR PETROLEUM AND FLAMMABLE MATERIALS (P&FM) STORAGE AND TRANSPORT LICENCES APPLICATIONS**

This circular informs P&FM licensees that all applications for P&FM storage and transport licences will be ported from the current LicenceOne portal to the Gobusiness (GoBiz) portal, effective from 06 December 2024. The GoBiz portal is a Whole of Government (WOG) initiative by the Ministry of Trade and Industry (MTI) which serves as a comprehensive business licensing system, enabling business and vocational licensees to conduct electronic transactions with Ministries and Statutory Boards. This includes applications for new licences, renewals, amendments, terminations, payment processing, and inquiries regarding application or licence statuses. In the next phase, the P&FM pipeline and import licences applications will also be ported to the GoBiz portal.

2. The P&FM Licence applications in the Gobiz portal will introduce new features as follows:

- **Transport Licence Duration:** The system will automatically provide the maximum licence duration. Applicants may choose to reduce the duration only, based on their business needs.
- **Transport Chemical Declaration:** Applicant will be required to select the chemical classes and chemical names.
- **Transport Licence Payment:** Applicant will be required to make payment immediately on SCDF website after application submission, for the licence to be processed.
- **Licence Amendment:** Applicant can apply for re-issuance of licence in Gobusiness with the amended administrative details.
- **Licence Cancellation:** Applicant can apply to terminate the licence in GoBusiness.



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**SCDF – A member of the Home Team**

HQ SINGAPORE CIVIL DEFENCE FORCE, 91 UBI AVENUE 4, SINGAPORE 408827  
TEL: 6848 1468 / 1474 EMAIL: SCDF\_FMS@SCDF.GOV.SG / SCDF\_FMI\_FMT@SCDF.GOV.SG

3. As part of the GoBiz transition and streamlining process, there will be no separate acknowledgement letter upon the submission of an Emergency Response Plan (ERP). This process will be merged with the licence application process and the ERP is deemed as accepted when the licence application is approved.

4. The detailed step-by-step guide to navigate the transport and storage licence features in the new GoBiz platform can be assessed from the following links:

- a) Storage Licence:
  - i) [P&FM Storage New Licences Application](#)
  - ii) [P&FM Storage Renew Licence Application](#)
  - iii) [P&FM Storage Amendment Licence](#)
  
- b) Transport Licence:
  - i) [P&FM Transport New Licence Application](#)
  - ii) [P&FM Transport Renew Licence Application](#)
  - iii) [P&FM Transport Amendment Licence](#)

5. For any enquiries, please call or email the following:

- a) Storage Licence Application Matters:  
Tel: 6848 1468 / Email: [SCDF\\_FMS@SCDF.GOV.SG](mailto:SCDF_FMS@SCDF.GOV.SG)
  
- b) Transport Licence Application Matters:  
Tel: 6848 1474 / Email: [SCDF\\_FMI\\_FMT@SCDF.GOV.SG](mailto:SCDF_FMI_FMT@SCDF.GOV.SG)

Yours faithfully,

Alice Seto  
*for* COMMISSIONER  
SINGAPORE CIVIL DEFENCE FORCE

(This is a computer-generated circular and requires no signature)



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