

## Frequently Asked Questions (FAQs)

### Eligibility to apply FSM Course

#### **Q01) How can I know if I am eligible for the Fire Safety Manager Course?**

A01) As long as you have any one of the qualifications listed on our entry requirement list, you are eligible for the course.

#### **Q02) What if I do not possess any of the listed qualifications on the list?**

A02) Kindly scan your education certificates and send an email to our training centre at:

[SCDF\\_CDA\\_FSITC@scdf.gov.sg](mailto:SCDF_CDA_FSITC@scdf.gov.sg) or [SCDF\\_CDA@scdf.gov.sg](mailto:SCDF_CDA@scdf.gov.sg) for verification. You may also contact them at 6794 5674 / 6794 5502.

### Registration for FSM Course

#### **Q03) How can I register for the FSM Course?**

A03) Application is done online via the appended link:

<https://eservices.scdf.gov.sg/ecsr/frontend/registration/initGetCourses.do?reload=true&courseType=C>

#### **Q04) Can I submit my application before the registration period?**

A04) We do not accept any applications before/after the registration period. Only applications within the registration period will be considered and reviewed. We do not entertain any request for reservations of the course to be fair to all applicants.

#### **Q05) I do not have my SingPass. I cannot login using SingPass. How do I register?**

A05) Choose the option of "Registered User", and create a new account. Use the new account to apply.

### Payment Matters

#### **Q06) How can I make payment for the course?**

A06) Payment will be online at the point of registration, either through Credit/Debit card, Internet Direct Debit, or GIRO. Please note that you must have an existing GIRO account with SCDF to use GIRO.

#### **Q07) Can I use my PSEA/Workfare Training Support (WTS) Scheme to offset some of the course fees?**

A08) No.

More FSM Course information

**Q9) Is there a full-time FSM Course?**

A9) Yes. Civil Defence Academy conducts the full-time Fire Safety Manager (FSM) Course on weekdays from 9.00 am to 6.00 pm over a period of 6 days. For part-time FSM course, please approach BCA Academy, Institute of Technical Education (ITE) College West & East, Singapore Polytechnic, Temasek Polytechnic or Ngee Ann Polytechnic. *The links for the part-time course administrators are provided at the bottom of the document.*

**Q10) Is there any exam/test at the end of the course?**

A10) There is a group project to be completed and a theory examination after they completed the 6 days' course. The examination and project submission dates would be disclosed during the lessons.

**Q11) What is the format of the test?**

A11) In the group project, you will be tasked to formulate an Emergency Response Plan and it consists of 3 parts. The theory examination consists of Section A (MCQ), Section B (6 short handwritten Questions) and Section C (Choose 2 long questions out of 4 questions). You will be given 3 hours to do the paper.

**Q12) Is SCDF the only training institution that conducts the FSM Course?**

A12) You may also approach BCA Academy, Institute of Technical Education (ITE) College West & East, Singapore Polytechnic, Temasek Polytechnic or Ngee Ann Polytechnic for the FSM Course. Syllabus covered and entry requirements are the same.

BCA Academy:

<https://www.bcaa.edu.sg/what-we-offer/courses/certification-courses?CourseId=ef1d2bc2-3230-6ef1-b0a0-ff0200a28c6c>

ITE:

<https://www.ite.edu.sg/wps/wcm/connect/dede950040d7aaeb8cceffe476665cbd/FSM+Course+Brochure.pdf?MOD=AJPERES>

Ngee Ann Polytechnic:

<https://www.np.edu.sg/lifelonglearning/Pages/scfsmc.aspx>

Temasek Polytechnic:

<http://www.tp.edu.sg/courses/part-time-courses/short-courses/fire-safety-manager>

Singapore Polytechnic:

[https://www.sp.edu.sg/wps/portal/vp-spws/pace.short.course.details?WCM\\_GLOBAL\\_CONTEXT=/lib-pace/internet/courses/fire+safety+manager+course](https://www.sp.edu.sg/wps/portal/vp-spws/pace.short.course.details?WCM_GLOBAL_CONTEXT=/lib-pace/internet/courses/fire+safety+manager+course)