



SCDF
The Life Saving Force

Singapore Civil Defence Force

Petroleum and Flammable
Materials Storage Licence
(New Application- LicenceOne)



Announcement

- i) Online Business Licensing System(OBLS) will be replaced by LicenceOne on 4th April 2016

- ii) SCDF licences features in LicenceOne
 - Petroleum & Flammable Material(P&FM) Storage Licence
 - Petroleum & Flammable Material(P&FM) Transportation Licence
 - Temporary Change Of Use (TCU)



How to apply Petroleum & Flammable Materials Storage Licence?

1 SCDF Website (www.scdf.gov.sg)

Fire Safety > e-Services > Petroleum & Flammable Storage Licence > Renew

2 LicenceOne Homepage

(<https://www.gobusiness.gov.sg/>)

OR

The screenshot shows the SCDF website's 'FIRE SAFETY e-Services' page. The header includes the SCDF logo and navigation tabs like 'Home', 'General', 'Fire Safety', 'Community & Volunteers', 'CD N/omen & NSP', 'Career', 'E-Services', and 'Useful Links'. The main content area is titled 'FIRE SAFETY e-Services' and lists various services such as 'Fire Safety Licensing and Enforcement', 'Fire Hazard', 'Fire Safety Permit and Certification', 'Petroleum & Flammable Material', 'Amusement Rides Approval', 'Fire Safety Manager (FSM)', 'Company Emergency Response Team (CERT)', 'Forms', 'Acts, Codes & Regulations', 'Directory', 'e-Services', and 'Useful Links'. Each service includes a brief description and a link to 'Apply/Renew/Update' or 'Enquire Status'.

The screenshot shows the gobusiness website homepage. The header features the gobusiness logo and navigation links for 'Start a Business', 'Run and Grow a Business', 'Covid-19', 'e-Services', 'Resources', and 'About Us'. A prominent 'Log In' button is visible. The main heading reads 'Government e-Services for your business'. Below this, there are four main service categories: 'New Business Owners', 'Licences and Permits', 'Covid-19', and 'Government Assistance'. Each category has a list of services and links, such as 'How to start a business', 'Apply for new licence', 'Time limited RRT', 'Budget 2022', 'e-Adviser: Register new business', 'Renew or amend licence', 'Safe management measures', 'e-Adviser: Pick a business structure', 'Submit returns', 'Onsite manpower declaration', 'Licence guides', 'Productivity Solutions Grant', and 'Business Grants Portal'. At the bottom, there are links to 'View Start-up Guide', 'Licensing overview', 'Covid-19 overview', and 'All GovAssist schemes'.



How to apply Petroleum & Flammable Materials Storage Licence?

2 To apply for licence, click on “Apply for new licence”.

3 Click on “Browse all licence”

A Singapore Government Agency Website [How to identify](#)

gb **gobusiness** SINGAPORE

Start a Business ▾ Run and Grow a Business ▾ Covid-19 ▾ e-Services Resources ▾ About Us ▾ Log In Q

Government e-Services for your business

Log In to GoBusiness

- New Business Owners**
 - How to start a business
 - e-Adviser: Register new business **NEW!** ↗
 - e-Adviser: Pick a business structure ↗
- Licences and Permits**
 - Apply for new licence**
 - Renew or amend licence
 - Submit returns
 - Licence guides
- Covid-19**
 - Time limited RRT
 - Safe management measures
 - Onsite manpower declaration ↗
- Government Assistance**
 - Budget 2022 **NEW!**
 - eAdviser: Find eligible schemes ↗
 - Productivity Solutions Grant
 - Business Grants Portal

View Start-up Guide → Licensing overview → Covid-19 overview → All GovAssist schemes →

Overview

Government Assistance ▾

Business Grants Portal ▾

Licences and Permits ▲

About

- Licence guides
- Browse all licences
- Renew or amend licence
- Submit returns
- FAQ

Taxes, GST and Customs ▾

GeBIZ Alerts

Apply for new licence

- I'm not sure where to start**

Get recommendations on what licences your business might need.

[View our Licence Guides](#)
- I know what licence I need**

Find specific licences, sorted by government agency.

3 [Browse All Licences](#)

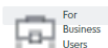
Featured licence guides

How to apply Petroleum & Flammable Materials Storage Licence?

4 Click on “Apply on GoBusiness Licensing” for the licence you intend to apply.

5 Click on “Apply” to login for application.

Petroleum / Flammable Materials Storage Licence



The Fire Safety Act (FSA) regulates the storage of petroleum and flammable materials. A licence is required for storage of highly flammable petroleum and flammable materials products with a flash point below 93 degree celsius.

4

[Apply on GoBusiness Licensing](#)

[View Licence Details](#)

Petroleum / Flammable Materials Transportation Licence

The Fire Safety Act (FSA) regulates the transportation of petroleum and flammable materials . The petroleum and flammable materials transportation licence is to ensure that the transportation is carried out in a safe manner and that proper fire safety measures / procedures are undertaken by the licensee to ensure safety environment.

[Apply on GoBusiness Licensing](#)

[View Licence Details](#)

Plan Approval for Fire Safety Works

Any person who wishes to commence or carry out any proposed fire safety works in any building shall apply in accordance with the Regulations made under the Fire Safety Act to the Fire Safety and Shelter Department (FSSD) for approval of the plans of the fire safety works. Such plans shall be prepared and submitted by Qualified Persons (QPs) who are registered architects or professional engineers.

[Apply on SCDF](#)

[View Licence Details](#)

Submission Requirements to SCDF for Rooftop Solar PV Installation

Your Qualified Person has to apply to SCDF for fire safety approval through CORENET.

Licence(s) General Information Application Details Supporting Document(s) Application (Payment if applicable)

Apply for New Licence

You may need the following licence(s) for your business

To be applied at **GoBusiness Licensing**

<input checked="" type="checkbox"/> Licence Name	Time to Fill	Fees & Supporting Documents	Estimated Processing Time
--	--------------	-----------------------------	---------------------------

Selected Licence(s)

<input checked="" type="checkbox"/> CNB Company Registration (CR) ⓘ	10 mins	Details	3 working days
---	---------	-------------------------	----------------

GoBusiness Licensing accepts the following e-Payment methods: PayPal, VISA, MasterCard, American Express and Discover.

To be applied at **External Agency**

Licence Name	External Link
--------------	---------------

Prerequisite Licence(s)

ACRA | Registration for Companies / Business

[Take me there](#)

< Previous

Email Me >

5
APPLY

How to apply Petroleum & Flammable Materials Storage Licence?

- 6 Click “Log in with Singpass ”.

A Singapore Government Agency Website

New Guided Journey feature on GoBusiness Licensing | Licensing for F&B businesses, made smarter and simpler. [Get Started](#)

gobusiness LICENSING

LICENCE APPLICATION | LICENSED ENTITIES | SFA / NPARKS / AVS LICENCES | WHO WE ARE

6 Click “Login”

via Business Users **Log in with singpass**

or

via Individuals **Log in with singpass**

or

via Login ID

Login for foreigners without Singpass

Your Email

Your Password

By clicking on the login button, you agree to the [Terms of Use](#).

Login >

[Forgot Password?](#) [Request User Account](#)

HOME | LICENCE APPLICATION | ABOUT US | Enquiries and Request for Assistance

CONTACT US

Apply for Petroleum & Flammable Material(P&FM) Storage Licence

General Information

1 General Information 2 Application Details 3 Supporting Document 4 Declaration

Profile

I am applying as a Applicant / Licensee on behalf of Licensee

1 Apply as Licensee or on behalf of Licensee (Filer)

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.
2. We reserve all rights to deny or restrict access to this Website by any particular person or to block access from any internet address to this Website, at any time, without ascribing any reasons whatsoever.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

2 Agree to the Terms and Conditions.

Applicant Particulars

Salutation *	Mrs	Designation	Managing Director
Name *	Robert Cruz	Office Tel Number	68888888
ID Type *	<input checked="" type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport	Home Tel Number *	68888888
ID Number *	S7729448A	Fax Number	68888888
Nationality *	SINGAPORE CITIZEN	Mobile Number	98888888
Gender *	<input type="radio"/> Male <input checked="" type="radio"/> Female	Email *	user1@fetestuser.com
Date Of Birth *	01/01/1977	Alternative Email	user1@fetestuser1.com
Primary Contact Mode *	<input type="radio"/> Office Tel Number <input checked="" type="radio"/> Home Tel Number <input type="radio"/> Mobile Number	Tick if you prefer to be	<input type="checkbox"/> SMS

3 Fill in the form.
*Note: Applicant particulars and organization details are pre-populated based on login user profile selection.

Applicant Address

Address Type * Local Foreign

Type of Premises * Residential

Postal Code * 207229

Block / House Number: 2

Building Name CITY SQUARE RESIDENCES

4 Click **Next** to proceed to next step.

Organisation Details

Organisation Name INU+PETIZ LLP

UEN T08LL0154K

Organisation Type LLP

UEN of Former Company

Organisation Address

Type of Premises Office

Postal Code 330066

Block / House Number: 66

Street Name KALLANG BAHRU

Level 01

Unit Number 519

Building Name

Organisation Operating Address

Type of Premises Office

Postal Code

Street Name

Level

Unit Number

Save as Draft

Note: User can click Save or Save & Exit at any time during the application process to save the record before submitting. All saved records can be retrieved in Applications → Draft. They will be kept for 90 Days from the date of creation, after which, the application will lapse.

Next Save Save & Exit

Organisation Details and Organisation Address are populated based on the profile UEN and the fields are non-editable. Applicant should update their profile with ACRA if there's any change in organisation details or address.

Petroleum and Flammable Materials Storage Licence (LPG Industrial Premises/ Refineries/Petrol Stations/Others)



Apply for Petroleum & Flammable Material(P&FM) Storage Licence

View Form (For Industrial Premises/ Refineries/Petrol Stations/Others)

LicenceOne Singapore Government
Integrity • Service • Excellence
Help | Contact Us | Feedback

MY PORTFOLIO LICENCE APPLICATION GUIDELINES ABOUT US INFO SEARCH MAHAINTHARAN LOGOUT

1 General Information 2 Application Details 3 Supporting Document(s) 4 Declaration

1 Type of Licence

Type of Licence

Please Select One of the following *

Application for New Petroleum & Flammable Materials Storage Licence (HDB Eating House / Food Court / Restaurant / Canteen)

Application for New Petroleum & Flammable Materials Storage Licence (Industrial Premises / Refineries / Petrol Stations / Educational Institution / Others)

2 Address where the storage is carried out

Retrieve Address using Postal Code * No Yes

Postal Code * Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number *

Street Name *

Level
E.g. 05-01 Key in:05

Unit Number
E.g. 05-01 Key in:01

Building Name

Unstructured Storage Address

Premise Type * Please Select

Location type * Please Select

3 Premise Type *

Please Select

- COMMERCIAL
- CONSTRUCTION WORKSITE
- EDUCATIONAL INSTITUTION
- HEALTH CARE
- INDUSTRIAL PREMISE
- LABORATORY
- LPG CENTRALISED STORE
- REFINERY
- SERVICE STATION (CNG)
- SERVICE STATION(PETROL)
- WAREHOUSE
- WORKERS QUARTER

4 Location type *

Please Select

- JURONG ISLAND
- MAINLAND
- OFF-SHORE ISLAND

5 Fire Safety Certificate for storage of P&FM issued by SCDF

FSC(Approved Plan Number) *

Date Issued *

Add

FSC(Approved Plan Number) Date Issued

Select type of licence:
Industrial Premises/Refineries

Select Premise
Type

Click "No" or
"Yes" to retrieve
Storage Address
by using Postal
Code

Select Location
Type

- i) Enter FSC Approved Plan Number (eg. DBP/01234/01)
- ii) Select the date of issued
- iii) Click **Add**

Can Add
multiple FSC
number

Apply for Petroleum & Flammable Material(P&FM) Storage Licence

View Form (For Industrial Premises/ Refineries/Petrol Stations/Others)

- 6) Select substance type (eg. Petroleum, FM Liquid or FM Gas)
- 7) Choose product name in Substance Name
- 8) Select "Bulk" or "Package"
- 9) Choose Storage Type
- 10) Enter the total storage quantity for the selected product
- 11) Click **Add** to confirm

Substance Type * Please Select

Substance Name * Please Select

Storage (Substance Type)

Storage Type * Please Select

Storage Mode * Please Select

Gentle Reminder: Please click on Add button after every entry

Add

Substance Type	Substance Name	Substance Others	Storage Mode	Storage Type	Tank No	Capacity
Summary of Total Capacity						
Substance Type	Total Capacity(Kg/Litres)					
FM Solid	0 Kg					
P&FM Liquid	0 Litres					
FM Gas	0 Kg					

Click **Proceed** to go to

Apply for Petroleum & Flammable Material(P&FM) Storage Licence

View Form (For Industrial Premises/ Refineries/Petrol Stations/Others)

Example:

Storage (Substance Type)

Substance Type * **Storage Type ***



Substance Name * **Capacity ***
Litres

Substance Others

Storage Mode *

Gentle Reminder: Please click on Add button after every 5 to 10 substances are added to your list to prevent loss of data.

Add

Substance Type	Substance Name	Substance Others	Storage Mode	Storage Type	Tank No	Capacity
PETROLEUM	1-HEXENE		PACKAGE	DRUM [PACKAGE]		200  

Summary of Total Capacity

Substance Type	Total Capacity(Kg/Litres)
FM Solid	0 Kg
P&FM Liquid	200 Litres
FM Gas	0 Kg

Proceed > **Save**

[Rate this Site](#) | [Privacy Statement](#) | [Terms of Use](#) Copyright 2016 © Government of Singapore



Apply for Petroleum & Flammable Material(P&FM) Storage Licence

Upload Supporting Documents

LicenceOne Singapore Government
Integrity • Service • Excellence
Help | Contact Us | Feedback

MY PORTFOLIO LICENCE APPLICATION GUIDELINES ABOUT US INFO SEARCH MAHAINTHARAN LOGOUT

1 General Information 2 Application Details 3 Supporting Document(s) 4 Declaration

Upload Supporting Documents

Petroleum / Flammable Materials Storage Licence

Document Name	Type	Attachment	Action
Approved plan (Mandatory) * One certified true copy (or original approved plan) showing the location of the premises and proposed storage area Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx Acceptable File Size: maximum : 2 MB		ONLINE UPLOAD	Upload
Temporary Fire Permit / Fire Safety Certificate issued by other government agency One certified true (or original) copy of Temporary Fire Permit or Fire Safety Certificate of the premise if it is issued by other government agencies (e.g. JTC, HDB or LTA) Click for sample Fire Safety Certificate Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx Acceptable File Size: maximum : 2 MB		ONLINE UPLOAD	Upload
Documents for Bulk Tanks and Major Piped Installations 1. Manufacturer's reports on designed code of tank 2. PE endorsed Hydrostatic and Radiographic or any equivalent for both test report for tanks on site 3. PE endorsed Pressure test report for piping and fittings for bulk tanks to the points of consumptions Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx Acceptable File Size: maximum : 2 MB		ONLINE UPLOAD	Upload
Professional Engineer's Certification documents for the Piped LPG system 1. Certification of supervision of piped gas system 2. Certification of equipment installed for LPG system 3. Pressure test report for the piping and fittings from the LPG installation to the point of consumption Click for sample Certificate of Supervision of Pipe Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx Acceptable File Size: maximum : 2 MB		ONLINE UPLOAD	Upload

Letter of Undertaking on Safe Handling of LPG Installation
Letter of Undertaking on Safe Handling of LPG installation.
Click for sample [Letter of Undertaking on Safe Handling of LPG installation](#).
Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx
Acceptable File Size: maximum : 2 MB

LPG Check List
One certified true (or original) copy of LPG Checklist.
Click for sample [LPG Checklist](#).
Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx
Acceptable File Size: maximum : 2 MB

Acknowledgement letter for Emergency Response Plan (Mandatory) *
Please submit your ERP application through SCDF website at [www.scdf.gov.sg](#) (Click on Building Professional > e-Services > Emergency Response Plan) Consult ERP officers at 8848 3562 or 3259 for more information.
Click for sample [Notice of submission for ERP](#)
Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx
Acceptable File Size: maximum : 2 MB

Approval Letter
To submit the approval letter from URA and LTA for the proposed storage area of the LPG manifold system
Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx
Acceptable File Size: maximum : 2 MB

Letter of Undertaking from LPG Supplier / Dealer
Letter of Undertaking on Safe Handling of LPG installation.
Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx
Acceptable File Size: maximum : 2 MB

Letter of authorisation from Owner/Operator(for Filer)
A letter of authorisation from Owner or Operator to authorise the filer to apply and obtain the Petroleum and Flammable Materials Storage Licence on their behalf.
Acceptable File Format: doc, docx, pdf, jpg, rtf, htm, bmp, xls, xlsx
Acceptable File Size: maximum : 2 MB

Rate this Site | Privacy Statement | Copyright 2016 © Government of Singapore



Apply for Petroleum & Flammable Material(P&FM) Storage Licence Review and Declaration

LicenceOne Singapore Government
Integrity • Service • Excellence
Help | Contact Us | Feedback

MY PORTFOLIO LICENCE APPLICATION GUIDELINES ABOUT US INFO SEARCH MAHAINTHARAN LOGOUT

① General Information ② Application Details ③ Supporting Document(s) ④ Declaration

Review and Declare

Information Review

Applicant's Particulars

Salutation	Mr	Designation	Managing Director
Name	Mahaintharan	Office Tel Number	
ID Type	Passport	Home Tel Number	60000000
ID Number	N3444324G	Fax Number	

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Petroleum / Flammable Materials Storage Licence

1. I shall be responsible to provide any proof of written consent from the applicant upon request by the respective licensing agencies for verification. I declare that the information I provided is not false or misleading and I have no reason to believe the information is false or misleading, otherwise I may be prosecuted for committing an offence. The licensing agencies reserve their rights to reject the application or revoke the licence if granted or to exercise any powers in the licensing agencies' Acts. It is compulsory to attach as a supporting document accompanying the licence application, a scanned copy of the Letter of Authorisation from the owner or director. Please take note of the following guidelines for the Letter of Authorisation. The general guidelines for the Letter of Authorisation (termed as the "Letter") are as follows:

1. Originator of the Letter must be from the person, sole proprietor, partnership or director of the company applying for the licence or registration.
2. For companies registered with the Accounting and Corporate Regulatory Authority (ACRA), formally known as the Registrar of Companies and Businesses (RCB), the Letter must be prepared on paper(s) bearing the company's letterhead.
3. Name, NRIC Designation (or Job Title) and Signature of Originator are to be clearly stated in the Letter.
4. Name, NRIC Designation (or Job Title) and Signature of person who witnessed the Originator signing the Letter (the witness must not be the third party).
5. The Letter must state the Name and NRIC of the third parties or the registered name, address and Registration Number (UEN) of the third party (if the third party is a company) who has been authorised by the Originator to act and apply for licences on behalf of the Originator.
6. List down clearly the licences or registrations, which the third parties would be authorized to apply on behalf of the Originator.

< Previous Submit

Click Submit

Rate this Site | Privacy Statement | Terms of Use Copyright 2016 © Government of Singapore

Click  to print the application

Click  to preview the application

Tick the checkbox to declare

Click Submit



Apply for Petroleum & Flammable Material(P&FM) Storage Licence Submitted Application

Enquiring application status thru LicenceOne (Click “Applications”) or contact SCDF officers.

LicenceOne Singapore Government Integrity • Service • Excellence
Help | Contact Us | Feedback

MY PORTFOLIO LICENCE APPLICATION GUIDELINES ABOUT US INFO SEARCH MAHAINTHARAN LOGOUT

All Items Applications Licences Request for Action Correspondences Payments Managed Returns

Acknowledgement

Submission Number: B1620146236
Submission Date: 16/03/2016 11:24:36
Submission Name: B1620146236 [Edit](#)

Licence Name	Application Number	Agency	Application Status	Payment Status
Petroleum / Flammable Materials Storage Licence	C1620049169	SCDF	Submitted (No Upfront Payment Required)	Stage1 : N.A Stage2 : Pending

Note
Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.
Please note that the "Submission Name" is for your personal reference only.
You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

[Print](#) [Close](#)

Rate this Site | Privacy Statement | Terms of Use Copyright 2016 © Government of Singapore

Click **Print**

If required, click **Edit** to modify the Submission Name

Click **Close**



Apply for Petroleum & Flammable Material(P&FM) Storage Licence Online Payment

Make online payment thru SCDF website(<https://eservices.scdf.gov.sg/fisops/SCDF-ESERVICES.action?app=EPAYMENT>) OR

* Please note that you can only make payment after you have received the acknowledgement letter from SCDF

SCDF SINGAPORE CIVIL DEFENCE FORCE

MISSION
To protect and save lives and property for a safe and secure Singapore

Internet Payment Services

Please use **Microsoft Internet Explorer** to make payment online for SCDF's services.

Please turn off **pop-up blocker** or add <https://www.psi.gov.sg> to the list of allowed sites for receipt to be displayed.

The following payment modes are available:

- eNETS Credit/Debit card
- eNETS Internet Banking
- GIRO

It may take you 5 minutes to complete this form.

For any enquiries regarding payment matters, please contact SCDF Finance Department at:

Email Address: scdf_revenue@scdf.gov.sg

For any enquiries regarding system issues such as system error code, please contact Technical Support at:

Email Address: scdf_fisops2@scdf.gov.sg

For application of interbank GIRO account, please print the Application Form for Interbank GIRO at http://www.scdf.gov.sg/content/scdf_internet/en/general/downloads.html

Please fill in the form and post to the below address:
Finance Department
HQ Singapore Civil Defence Force
91 Ubi Avenue 4
Singapore 408827

Application will take 3-4 weeks for processing. When approved, a letter will be sent to you informing you that your application has been successful.

[Next »](#)

Privacy Statement | Terms of Use | Rate Our Website | Last Modified Date: 07th November, 2014 | Copyright © 2014 Singapore Civil Defence Force. All Rights Reserved

Click **Next**

Apply for Petroleum & Flammable Material(P&FM) Storage Licence

Online Payment

Make online payment thru LicenceOne (Under “Payments”)

The screenshot shows the LicenceOne web interface. At the top, there is a navigation bar with tabs: MY PORTFOLIO, LICENCE APPLICATION, GUIDELINES, ABOUT US, INFO SEARCH, TEST, and LOGOUT. Below this is a secondary navigation bar with icons for All Items, Applications, Licences, Request for Action, Correspondences, Payments (highlighted in green), and Managed Returns. The main heading is "Payments".

Callout 1: A blue circle with the number "1" points to the "Payments" icon in the secondary navigation bar. The text says: "Click **MY PORTFOLIO** >> **PAYMENTS**".

Callout 2: A blue circle with the number "2" points to the "Search" button in the search bar. The text says: "Search Payment Advice".

Callout 3: A blue circle with the number "3" points to the checkbox next to the first row in the table. The text says: "View Payment Advice details".

The search bar contains "Payment Advice Number" and "Select Application Type" with a dropdown arrow. Below the search bar is a table with the following columns: Payment Advice Number, Application Type, Application Number, Agency, Licence Name, Amount (SGD), Payment Due Date, Payment Date, and Payment Status. The first row is highlighted in light blue and contains the following data: PA1610200244, New, C1620045014, Singapore Civil Defence Force, Petroleum / Flammable Materials Storage Licence, \$242.00, and Unpaid.

At the bottom left, there is a "Make Payment" button. A callout points to it with the text: "Select Unpaid Payment Advice(s) and click **Make Payment** to make payment online."



Apply for Petroleum & Flammable Material(P&FM) Storage Licence

Problem in accessing LicenceOne ?

Contact LicenceOne Helpdesk at +65 6774 1430

The call centre provides helpdesk support :

Mondays to Fridays 8:00am to 8:00pm,

Saturdays from 8:00 am to 2:00pm

excluding Sundays and Public Holidays.

OR

email to Support Email: licences-helpdesk@crimsonlogic.com

Information Required:

- ✓ Your Name
- ✓ System function that encountered problem
- ✓ Licence having issue(s) (if applicable)
- ✓ Issue description (with steps taken & screenshot if possible)
- ✓ Date and Time of issue
- ✓ Your Email Address and Contact Number



For more information on licence requirements, please contact the respective SCDF at 68481472 or email SCDF_FMS@scdf.gov.sg



THANK YOU

